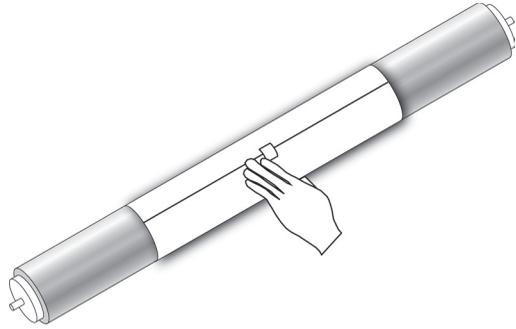


Read First



Your new roller shades or back shades of the Twin Shades are wrapped at the factory with a layer of paper and pre-installed into the roller shade brackets. The paper wrap around the center of the shade is to protect the shade from damage and finger prints during installation. Do not remove the wrap until the twin shade is fully installed up in the window.

Outside Mount Installation

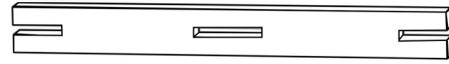
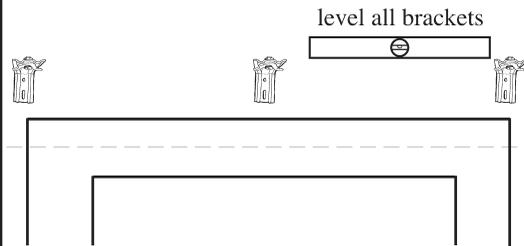


Diagram A

1. The headrail of your shade has been slotted for New York brackets. (Diagram A)

2. MOUNT BRACKETS:
The Extended "New York" brackets can be used either for an inside or outside mount application. Install the New York brackets in the window to line up with the slots in the headrail. Mount the brackets using the holes "B" for outside mounts or holes "C" for inside mounts. Screws provided are appropriate for wood installations, or use your own fasteners.



Be sure to use all the brackets provided. A level and well supported shade will ensure smooth operation.

3. PUT UP SHADES:
Remove the wing nuts from the Extended "New York" brackets and slide the shade into position by sliding the shafts of the brackets into the slots cut into the top of the headrail.

4. SECURE SHADE:
While holding up the shade, reattach the wing nuts to the "New York" brackets and tighten.

5. REMOVE WRAP:
It is now safe to remove the roller shade wrap from the shade.

Inside Mount Installation

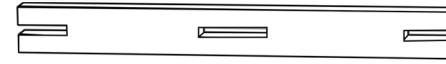


Diagram A

1. The headrail of your shade has been slotted for New York brackets. (Diagram A)

2. MOUNT BRACKETS:
The Footless "New York" brackets is used for an inside mount application. Install the New York brackets in the window to line up with the slots in the headrail. Mount the brackets using the holes "C" for inside mounts. Screws provided are appropriate for wood installations, or use your own fasteners.



3. PUT UP SHADES:
Remove the wing nuts from the Footless "New York" brackets and slide the shade into position by sliding the shafts of the brackets into the slots cut into the top of the headrail.

4. SECURE SHADE:
While holding up the shade, reattach the wing nuts to the "New York" brackets and tighten.

5. REMOVE WRAP:
It is now safe to remove the roller shade wrap from the shade.

Upright™ Shades

IMPORTANT

In compliance with national safety regulations **shades will not operate unless the cord tensioner is installed correctly!** After the shade is installed, the cord tensioner must be secured to the wall.

1. Locate the tensioner as close to the shade as possible without interfering with the shade.

2. The tension on the cord/chain should be loose enough to allow free movement, but tight enough not to allow a hazardous loop.

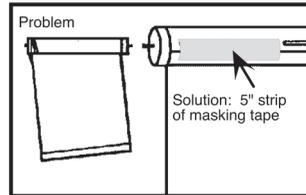


Shade Maintenance

Leveling a Crooked Shade

1. Lower the shade until roller is exposed. Do not lower further to avoid the cloth falling off the roller.

2. Stick a 5" strip of masking tape into the roller at opposite side from where it is going crooked. Place as close to edge as possible.



3. Roll up shade. If it is still going crooked:

A. If shade is still crooked to the same side, add another strip of tape on top of the first one and repeat.

B. If shade is crooked to the opposite end, tear off about 1" from tape and repeat.

REMEMBER: After making above correction, your hand is still the best guide to rolling a shade straight. Watch the end of the roller as you roll up shade to see if shade is going even.

Shade Maintenance

Adjusting the Cord Loop (Clutch Only)

The up and down limits on your clutch operated roller shade have been set at the factory, however, if the chain stop on the shade will not allow the shade to raise or lower all the way, an adjustment on the shade will need to be made.

If the shade will not raise all the way up due to the chain stop, take the shade out of the brackets and roll up the shade by hand and replace in brackets. The shade will now raise all the way.

If the shade will not lower all the way down due to the chain stop, take the shade out of the brackets and unroll the shade to the desired position. Place the shade into the brackets. The shade will now lower all the way.

Cleaning Instructions

We suggest periodic vacuuming with a soft brush attachment. Wet cleaning of any shade is highly discouraged, especially those with cotton content.

Warning

Young children can STRANGLE in cord and bead chain loops. They can also wrap cords around their necks and STRANGLE.



- Always keep cords and bead chains out of children's reach.
- Move cribs, playpens, and other furniture away from cords and bead chains. Children can climb furniture to get to cords.
- Do not tie cords together. Make sure cords do not twist together and create a loop.
- Attach tension device to wall or floor. This can prevent children from pulling cords and bead chains around their necks. Fasteners provided with the tension device may not be appropriate for all mounting surfaces. Use appropriate anchors for the mounting surface conditions.
- Do not remove looped cord from cord shroud.

Horizons® Window Fashions
www.Horizonshades.com
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Installation Instructions for

Twin Shades



Congratulations on
the purchase of your new
Twin Shades