

## Shade Maintenance

### Leveling a Crooked Shade

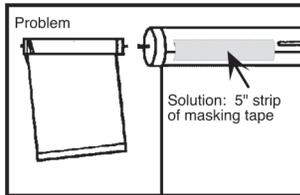
1. Pull down shade until roller is exposed. Do not pull further to avoid pulling cloth off roller.

2. Stick a 5" strip of masking tape into the roller at opposite side from where it is going crooked. Place as close to edge as possible.

3. Roll up shade. If it is still going crooked:

A. If shade is still crooked to the same side, add another strip of tape on top of the first one to and repeat.

B. If shade is crooked to the opposite end, tear off about 1" from tape and repeat



**REMEMBER:** After making above correction, your hand is still the best guide to rolling a shade straight. Watch the end of the roller as you roll up shade to see if shade is going even.

### Adjusting the Cord Loop

The up and down limits on your clutch operated roller shade have been set at the factory, however, if the chain stop on the shade will not allow the shade to raise or lower all the way, an adjustment on the shade will need to be made.

If the shade will not raise all the way up due to the chain stop, take the shade out of the brackets and roll up the shade by hand and replace in brackets. The shade will now raise all the way.

If the shade will not lower all the way down due to the chain stop, take the shade out of the brackets and unroll the shade to the desired position. Place the shade into the brackets. The shade will now lower all the way.

### Wrinkled Shade

Light wrinkles in a shade can be removed by lowering the shade and leaving in this position for 5 to 7 days. The wrinkles will smooth out from the warmth of the sun.

## Warning

Young children can STRANGLE in cord and bead chain loops. They can also wrap cords around their necks and STRANGLE.



- Always keep cords and bead chains out of children's reach.
- Move cribs, playpens, and other furniture away from cords and bead chains. Children can climb furniture to get to cords.
- Do not tie cords together. Make sure cords do not twist together and create a loop.
- Attach tension device to wall or floor. This can prevent children from pulling cords and bead chains around their necks. Fasteners provided with the tension device may not be appropriate for all mounting surfaces. Use appropriate anchors for the mounting surface conditions.

## Care and Cleaning

### Shades of Elegance™:

We suggest periodic vacuuming with a soft brush attachment. Wet cleaning of any shade is highly discouraged, especially those with cotton content.

### Siesta Mylar Shades:

Clean mylar shades using a soft cloth that will not scratch the surface. Special care should be taken to not dent or wrinkle the shade.

[www.Horizonshades.com](http://www.Horizonshades.com)

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## Installation Instructions for



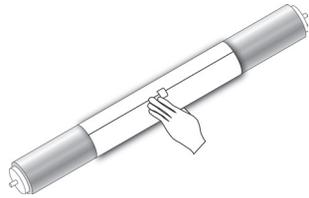
# Shades of Elegance™ Clutch Roller Shades



Congratulations on the purchase of your new Horizons Shades of Elegance Roller Shade!



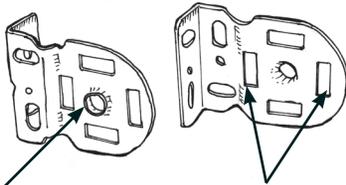
## Step 1: Before Installing



Your new Shades of Elegance™ roller shades are wrapped at the factory with two layers of paper. The final inner paper wrap around the center of the shade is to protect the shade from damage and finger prints during installation. Only pick up the shade with the paper wrap and leave it on until the shade is fully installed up in the window.

## Universal Brackets

Shades of Elegance™ Clutch Roller Shades features a tabbed and spring loaded pin-end bracketing system to be used with all applications.

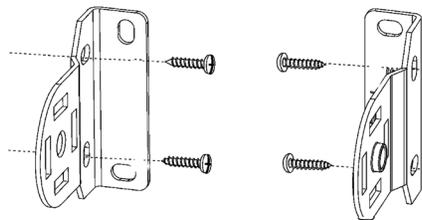


Round Pin Hole

Rectangular Slots for Tabs

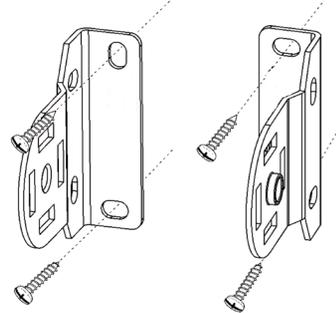
## Step 2: Mounting the Brackets

1. Make sure that both brackets are perfectly level and fasten using 2 screws for each bracket.

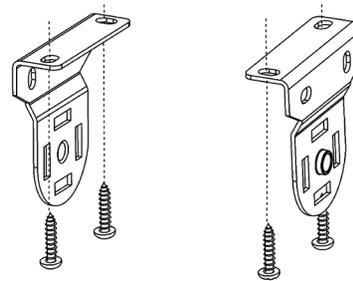


INSIDE the window Frame

## Step 2: Mounting the Brackets (Cont.)



To the Wall or Front of the Window Molding



To the Ceiling or Top of the Window Frame

## Step 3: Installing the Shade

1. Insert the end of the shade with the pin into the round hole of the bracket so the end pin is depressed.

2. Keeping the pin end secured in its bracket, insert the tabs on the clutch into the rectangular slots. Once the two tabs are through the holes, gently pull downward on the clutch until the tabs are locked securely to the bracket. The bottom of the clutch should always point straight down.

3. Remove the paper wrapped around the shade mentioned in Step 1.

## Step 4: Install Cord Tensioner

### IMPORTANT

In compliance with national safety regulations **shades will not operate unless the cord tensioner is installed correctly!**

After the shade is installed, the cord tensioner must be secured to the wall.

1. Locate the tensioner as close to the shade as possible without interfering with the shade.

2. The tension on the cord/chain should be loose enough to allow free movement, but tight enough not to allow a hazardous loop.



## Installing Decorative Shade Pulls

To avoid damage to the shade during shipping, the factory does not attach decorative shade pulls. When a metal decorative pull is ordered, a hole is predrilled through the bottom hem and marked with a plastic tag. Remove the plastic tag and insert the screw through the hole from the back. Screw into the metal decorative pull on the front of the shade using a phillips head screwdriver.

